

July 14, 2000

Legislative Audit Commission
622 Stratton Office Building
Springfield, IL 62706

Dear Members:

In accordance with section 3-15 of the Illinois State Auditing Act (30 ILCS 5/3-15), I hereby submit the report on the operations of the Office of the Auditor General for the fourth quarter of Fiscal Year 2000, which ended June 30, 2000.

FISCAL MATTERS

<i>FY 2000 – FINAL QUARTER</i>				
	<i>Appropriation</i>	<i>Expended</i>	<i>Obligated</i>	<i>Balance</i>
Personal Services	\$ 3,344,900	\$ 2,946,174	\$ 0	\$ 398,726
Employee Retire. (Employer)	134,000	112,312	0	21,688
State Retirement	328,000	286,288	0	41,712
Social Security	252,000	216,934	0	35,066
Contractual Services	591,700	537,259	16,971	37,470
Travel	110,000	74,554	0	35,446
Commodities	17,300	10,573	0	6,727
Printing	16,500	15,475	0	1,025
Equipment	93,200	78,504	12,228	2,468
EDP	125,000	102,969	19,536	2,495
Telecommunications	81,000	36,819	0	44,181
Oper. of Auto. Equip.	5,000	2,189	0	2,811
Audits/Studies/Invest.*	<u>12,262,100</u>	<u>8,560,462</u>	<u>2,193,141</u>	<u>1,508,497</u>
TOTAL	<u>\$17,360,700</u>	<u>\$12,980,512</u>	<u>\$2,241,876</u>	<u>\$2,138,312</u>
*Audit Expense Fund				

PERSONNEL

	<i>PERSONNEL</i>				
	<u><i>04-01-00</i></u>	<u><i>Appointments</i></u>	<u><i>Separations</i></u>	<u><i>Transfers</i></u>	<u><i>06-30-00</i></u>
Springfield	64	5	3	0	66
Chicago	<u>09</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>09</u>
TOTAL	<u>73</u>	<u>5</u>	<u>3</u>	<u>0</u>	<u>75</u>

CONTRACTS

During the fourth quarter of Fiscal Year 2000 the Office of the Auditor General entered into four administrative contracts, ninety-three financial/compliance audit contracts and one information systems contract.

TRAINING

Training for the fourth quarter of Fiscal Year 2000 included Accounting and Auditing Updates, Basic Auditor Training, GASB #34 Implementation, Legal Research, and Using Microfiche. Additional external training that staff participated in includes Audit and Security of UNIX; Control and Security of the Internet; Effective Communication and Reporting of Audit Findings; Government Finance Officers Association's Annual Conference; How to Automate your Security Reviews; How to Handle Difficult People; Illinois CPA Society's Annual Government Conference; Illinois Women in Government's Annual Conference; Monitoring Grants and Cooperative Agreements for Federal Personnel; National State Auditor's Association's Annual Conference and RACF for Auditors.

PERFORMANCE AUDITS

<i>PERFORMANCE AUDITS IN PROGRESS</i>
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<i>AUDITS</i>	<i>ESTIMATED RELEASE DATE</i>
<ul style="list-style-type: none">• Compliance and Management Audit of Chicago's Airports (PA 89-386)• Program Audit of DHS Office of Inspector General (PA 91-169)• Management Audit of Agencies Funding Regional Offices of Education (LAC No. 118)• Management Audit of Health Facilities Planning Board (PA 91-0782)	Unknown Winter 2000 Spring 2001 Spring 2001

FINANCIAL & COMPLIANCE AUDITS

The following is a listing of financial and compliance audits for the period ending June 30, 1999. As the year progresses the "date released" column will be completed.

<i>FINANCIAL & COMPLIANCE AUDITS FOR THE PERIOD ENDING JUNE 30, 1999</i>

F = Financial

C = Compliance

<i>AGENCY</i>	<i>F</i>	<i>C</i>	<i>DATE RELEASED</i>
Alton Mental Health Center		x	04-06-00
Arts Council and Foundation	x	x	02-24-00
Attorney General			
Attorney Registration and Disciplinary Commission	x	x	06-21-00
Board of Admissions to the Bar	x	x	06-21-00
Board of Higher Education	x	x	03-02-00

FINANCIAL & COMPLIANCE AUDITS (Continued)

<i>AGENCY</i>	<i>F</i>	<i>C</i>	<i>DATE RELEASED</i>
Bureau of the Budget	x	x	02-24-00
Capital Development Board	x		02-16-00
Center for Rehabilitation and Education		x	04-06-00
Chester Mental Health Center		x	04-06-00
Chicago Read Developmental Center		x	04-06-00
Chicago State University	x	x	04-20-00
Chicago State University Foundation	x	x	04-20-00
Choate Mental Health Center		x	04-06-00
Civil Service Commission	x	x	04-12-00
Commission on Intergovernmental Cooperation		x	03-15-00
Comptroller - Fiscal Officer	x	x	04-20-00
Conservation Foundation	x	x	03-02-00
Correctional Industries	x		03-15-00
Corrections - General Office	x	x	03-15-00
Court of Claims	x	x	03-09-00
Criminal Justice Information Authority	x	x	03-09-00
DCMS – Deferred Compensation Plan			
Deaf and Hard of Hearing Commission		x	03-09-00
Department of Agriculture	x	x	03-23-00
Department of Central Management Services	x		02-16-00
Department of Children and Family Services	x	x	02-16-00
Department of Commerce and Community Affairs	x	x	02-16-00
Department of Employment Security	x	x	4-20-00
Department of Human Rights			
Department of Human Services – Central Office	x	x	03-29-00
Department of Insurance	x	x	02-16-00
Department of Labor		x	02-24-00
Department of Lottery	x	x	02-16-00
Department of Natural Resources	x	x	03-02-00
Department of Nuclear Safety	x	x	03-02-00

FINANCIAL & COMPLIANCE AUDITS (Continued)

<i>AGENCY</i>	<i>F</i>	<i>C</i>	<i>DATE RELEASED</i>
Department of Professional Regulation	x	x	02-24-00
Department of Public Aid	x	x	03-15-00
Department of Public Health	x	x	04-12-00
Department of Revenue	x	x	03-29-00
Department of Transportation	x	x	03-23-00
Department of Veterans Affairs – Central Office	x	x	03-23-00
Department on Aging	x	x	02-16-00
Development Finance Authority	x	x	03-21-00
Distance Learning Foundation	x	x	04-20-00
Drycleaner Environmental Response Trust Fund Council	x	x	06-21-00
DuQuoin State Fair			
Eastern Illinois University	x	x	03-29-00
Eastern Illinois University Alumni Association	x	x	06-21-00
Eastern Illinois University Foundation	x	x	03-29-00
Economic and Fiscal Commission		x	03-15-00
Educational Facilities Authority	x	x	03-21-00
Educational Labor Relations Board	x	x	02-24-00
Elgin Mental Health Center		x	04-06-00
Emergency Management Agency	x	x	03-29-00
Environmental Protection Agency	x	x	03-09-00
EPA Trust Fund Commission	x	x	03-09-00
Farm Development Authority	x	x	03-21-00
Fox Developmental Center		x	04-06-00
Gaming Board	x	x	03-29-00
General Assembly – House		x	03-15-00
General Assembly – Senate		x	03-15-00
General Assembly Retirement System	x	x	02-03-00
Governors Commission on the Status of Women		x	03-23-00
Governors State University	x	x	03-29-00
Governors State University Alumni Association	x	x	03-29-00

FINANCIAL & COMPLIANCE AUDITS (Continued)

<i>AGENCY</i>	<i>F</i>	<i>C</i>	<i>DATE RELEASED</i>
Governors State University Foundation	x	x	03-29-00
Grain Insurance Corporation	x	x	03-23-00
Guardianship and Advocacy Commission	x	x	02-24-00
Health Facilities Authority	x	x	03-21-00
High School Association	x	x	04-12-00
Historic Preservation Agency	x	x	03-09-00
Housing Development Authority	x	x	03-21-00
Howe Developmental Center		x	04-06-00
Human Rights Commission	x	x	06-21-00
Illinois Building Commission		x	04-12-00
Illinois Commerce Commission	x	x	03-02-00
Illinois Community College Board	x	x	03-02-00
Illinois Conservation Foundation	x	x	03-02-00
Illinois Math and Science Academy	x	x	03-09-00
Illinois State Fair			
Illinois State Police	x	x	03-23-00
Illinois State University	x	x	03-23-00
Illinois State University Foundation	x		02-09-00
Illinois Student Assistance Commission	x	x	03-23-00
IMSA Fund	x	x	03-09-00
Industrial Commission			
Jacksonville Developmental Center		x	04-06-00
Judges Retirement System	x	x	02-03-00
Kankakee River Valley Area Airport Authority	x	x	06-21-00
Kiley Developmental Center		x	04-06-00
Law Enforcement Training and Standards Board	x	x	03-09-00
Legislative Audit Commission		x	03-15-00
Legislative Printing Unit		x	03-15-00
Legislative Reference Bureau		x	03-15-00
Legislative Research Unit		x	03-15-00

FINANCIAL & COMPLIANCE AUDITS (Continued)

<i>AGENCY</i>	<i>F</i>	<i>C</i>	<i>DATE RELEASED</i>
Lincoln Developmental Center		x	04-06-00
Literacy Foundation	x	x	04-20-00
Ludeman Developmental Center		x	04-06-00
Mabley Developmental Center		x	04-06-00
Madden Mental Health Center		x	04-06-00
Marriage Divisions of the IL Courts		x	04-12-00
McFarland Mental Health Center		x	04-06-00
Metro. Pier and Exposition Authority		x	06-21-00
Murray Developmental Center		x	04-06-00
Northeastern Illinois University	x	x	04-20-00
Northeastern Illinois University Foundation	x	x	04-20-00
Northern Illinois University	x	x	03-21-00
Northern Illinois University Foundation	x		02-09-00
Office of the Governor	x	x	04-20-00
Office of the Lieutenant Governor	x	x	04-20-00
Pension Laws Commission		x	03-15-00
Planning Council on Developmental Disabilities	x	x	02-24-00
Public School Teacher's Pension & Ret. Fund of Chicago		x	04-12-00
Prairieland Energy, Inc.	x	x	02-09-00
Prairie State 2000 Authority			
Rural Bond Bank	x	x	03-21-00
School for the Deaf		x	04-06-00
School for the Visually Impaired		x	04-06-00
Secretary of State	x	x	03-23-00
Shapiro Developmental Center		x	04-06-00
Singer Developmental Center		x	04-06-00
Southern Illinois University	x	x	03-21-00
Southern Illinois University Carbondale – Alumni Assoc.	x	x	03-21-00
Southern Illinois University Carbondale – Foundation	x	x	03-21-00
Southern Illinois University Edwardsville – Alumni Assoc.	x	x	03-21-00

FINANCIAL & COMPLIANCE AUDITS (Continued)

<i>AGENCY</i>	<i>F</i>	<i>C</i>	<i>DATE RELEASED</i>
Southern Illinois University Edwardsville – Foundation	x	x	03-21-00
Southern Illinois University Physicians and Surgeons	x	x	03-21-00
Southern Illinois University - University Park	x	x	03-21-00
Space Needs Commission		x	03-15-00
State Appellate Defender	x	x	03-02-00
State Board of Education	x	x	03-02-00
State Board of Elections		x	02-24-00
State Board of Investment	x	x	02-03-00
State Employees Retirement System	x	x	02-03-00
State and Local Labor Relations Board		x	02-24-00
State Universities Retirement System	x	x	02-03-00
State’s Attorneys Appellate Prosecutor	x	x	03-02-00
Summer School for the Arts	x	x	03-09-00
Supreme Court	x	x	04-12-00
Teachers Retirement System	x	x	02-03-00
Tinley Park Mental Health Center		x	04-06-00
Toll Highway Authority			
Treasurer - Fiscal Officer	x	x	04-20-00
Treasurer - Illinois Funds	x		02-09-00
Treasurer - Non-fiscal officer	x	x	04-20-00
Universities Civil Service Commission	x	x	04-12-00
University of Illinois	x	x	03-02-00
University of Illinois Alumni Association	x		02-09-00
University of Illinois Foundation	x		02-09-00
Western Illinois University	x	x	03-09-00
Western Illinois University Foundation	x	x	03-09-00
Zeller Mental Health Center		x	04-06-00

INFORMATION SYSTEMS AUDITS

These audits are components of each agency's regularly scheduled financial and compliance audit for the period ending June 30, 1999.

<i>INFORMATION SYSTEMS AUDITS AUDITS INITIATED AND/OR COMPLETED IN FISCAL YEAR 2000</i>	
•	Chicago State University
•	Comptroller
•	Department of Central Management Services - BCCS 3 rd Party Review
•	Department of Commerce and Community Affairs
•	Department of Human Services
•	Department of Professional Regulations
•	Department of Public Aid
•	Department of Revenue
•	Guardianship and Advocacy Commission
•	Illinois Commerce Commission
•	Illinois Criminal Justice Information Authority
•	Illinois State Police
•	Illinois Student Assistance Commission
•	Northern Illinois University
•	Secretary of State
•	State Board of Elections
•	University of Illinois

EMERGENCY PURCHASES

The Illinois Procurement Code requires agencies expending funds in an emergency to file an affidavit with the Auditor General within 10 days after the procurement, setting forth the amount expended, the name of the contractor, and the circumstances requiring the emergency purchase. The Auditor General, in turn, is required to file a quarterly report with the Commission and the Governor setting forth a complete listing of all emergency purchases reported during that quarter. The latest report is for the fourth quarter of Fiscal Year 2000 and it contains one hundred twenty-five filings with this Office.

CONTRACTUAL SERVICES CERTIFICATIONS

Pursuant to the requirements of the State Finance Act at 30 ILCS 105/15a, State agencies must file a certification with the Auditor General prior to the execution of any contract with a former employee who took an early retirement incentive. The certification must state that the former employee either possesses unique expertise or is essential to the operation of the agency.

During the fourth quarter of Fiscal Year 2000, the Auditor General did not receive any such certifications.

Copies of certifications received in previous quarters are on file in our Office.

Yours truly,

WILLIAM G. HOLLAND
Auditor General